

Participant Pay Schedule

Pay Period Begins	Pay Period Ends	Time Sheets Due	Pay Date
06/01/16	06/11/16	06/14/16	06/24/16
06/12/16	06/25/16	06/28/16	07/08/16
06/26/16	07/09/16	07/12/16	07/22/16
07/10/16	07/23/16	07/26/16	08/05/16
07/24/16	08/06/16	08/09/16	08/19/16
08/07/16	08/20/16	08/23/16	09/02/16
08/21/16	08/31/16	09/06/16	09/16/16

The **Time Sheets Due** Column is the last day that time sheets will be accepted at the CCDJFS for submission to Callos. This date must be strictly adhered to in order for the employee's pay to be executed on time.

FAX TO: (330) 420-2107

EMAIL TO BOTH: Carol Harvey Carol.Harvey@jfs.ohio.gov

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Callos processes the payroll on the pay date. Paper checks are only issued if a pay card or direct deposit fails to process. Paper checks, paystubs and W-2's are mailed to the youth's most current address on file. Please remind the youth to keep us apprised of any address change. Comdata pay cards may take all day to load the payroll so it doesn't mean the youth's money is going to be available first thing in the morning on pay day. We recommend direct deposit in order for the youth to receive their pay in the most timely manner.

All payroll concerns should be addressed directly to Callos. Please call Callos toll free at 800-422-5567 or 330-788-4001 with any questions or concerns regarding the youth's pay.